



## Tuesday Watertown Farmers' Market Registration 2023

### I. VENDOR INFORMATION

Name: \_\_\_\_\_ Farm/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Seller Permit # (if applicable): \_\_\_\_\_ Last 4 digits SSN (required): \_\_\_\_\_

Describe product to be sold: \_\_\_\_\_

Are you certified to accept WIC? Circle one: Yes No

### II. LICENSE REQUIREMENTS FOR SALES

- Please check all licenses (see below) you are required to have to operate your business.
- Provide a current copy of each with this application or note that it is in progress.
- Prepared food vendors must provide proof that foods are being prepared in an approved facility.
- You will not be allowed to set up at market without all required licenses. Vendors are responsible for knowing and obtaining the licenses necessary to operate at the market.
- Refer to the [Wisconsin Local Food Marketing Guide](#), 3rd edition, Chapter 4, for information on licensing, as well as labeling and liability.

Public Health Inspection or License

Seller's Permit for taxable sales

Mobile Retail Food Establishment License

Acidified Food Training Course (Pickle Bill)

Food Processing Plant License

Certified Kitchen License

Nursery License

Other

### III. HOLD HARMLESS

All authorized vendors participating in the Tuesday Watertown Farmers' Markets agree that they are independent operators and shall be individually liable for any loss, personal injury, deaths and/or any other damages that may occur as a result of the vendor's negligence or that of its employees, agents, volunteers and associates. All vendors agree to indemnify and hold harmless the city of Watertown, the Watertown Main Street Program, and its volunteers. Vendors also agree to hold harmless the Watertown Main Street Program from any loss, costs, damages and other expenses, including attorney's fees, incurred by reason of vendor's negligence or intentional misconduct or that of its employees, agents and associates.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### IV. Space Reservation

All vendors must fill out the following space reservation table regardless of payment schedule chosen.

Next to each date, fill in the number of stalls you wish to rent. Fill in only the weeks you wish to attend the market. Leave all others blank.

**Market closed on July 4 & Aug. 8**

Week	Date	# of stalls
1	May 02	
2	May 09	
3	May 16	
4	May 23	
5	May 30	
6	June 06	
7	June 13	
8	June 20	
9	June 27	
-----	July 04	CLOSED
10	July 11	
11	July 18	
12	July 25	
13	Aug. 01	
-----	Aug. 08	CLOSED
14	Aug. 15	
15	Aug. 22	
16	Aug. 29	
17	Sep. 05	
18	Sep. 12	
19	Sep. 19	
20	Sep. 26	
21	Oct. 03	
22	Oct. 10	
23	Oct. 17	
24	Oct. 24	
25	Oct. 31	
	Total Wks:	

Will you use a 10 ft. tent at this market? Yes No



Questions? Contact Melissa Lampe at 920-342-3623

#### V. Payment Schedule

Vendor Stall(s) requested (see map):

1<sup>st</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

##### Vendor Type: Homegrown/Handmade

*Prepay: (pay at registration)*

Full Season = \$155 per stall X # of Stalls \_\_\_\_\_ = \_\_\_\_\_

Daily Fee: \$8.50 per stall

**\*This is the daily rate if you are not booking for the whole season.**

##### Vendor Type: Commercial (i.e., home-based businesses, or any non-food product not produced by the seller)

*Prepay: (pay at registration)*

Full Season = \$230 per stall X # of Stalls \_\_\_\_\_ = \_\_\_\_\_

Daily Fee: \$11.50 per stall

**\*This is the daily rate if you are not booking for the whole season**

#### VI. VENDOR REVIEW

Registration:

- I have filled out Sections I, II, III, IV, V as they pertain to me and the product I am selling

Licenses:

- I have enclosed proof of licensing as required for the sale of my product

Payment:

- I have enclosed a check in the amount of: \$ \_\_\_\_\_

Make checks payable to Watertown Main Street Program.

Mail to: Main Street Program, 519 E. Main Street, Watertown, WI 53094

#### Rules and Regulations Agreement

I have read and understand the rules of the Tuesday Watertown Farmers' Market. I agree to abide by these rules. I understand violations of the stated rules and regulations could result in the termination of my vendor privileges. I also understand that selling must be done under proper state and local licensing and the procurement of such licenses is my responsibility.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

